

Concerns About The Behaviour of Another Organisation's Staff Member or Volunteer

(e.g. allegations reported about an individual working for a partner organisation)

Concerns arise about the behaviour of a member of staff, coach or volunteer from another organisation towards a child / children (Eg. suspicions or allegations of poor practice or possible abuse).

Individual alerted to concerns reports to organisation / club / facility or event Safeguarding Lead Officer, completes the safeguarding incident report form and forwards a copy to the Safeguarding Lead.

Safeguarding Lead Officer (if appropriate in consultation with Case Management Group and /or Children's Social Care, Police or LADO) determines the route for further action to be taken ie does matter appear to be significant poor practice or possible abuse, and records actions taken and agreed.

Poor Practice / Breach of Code of Conduct.

Inform subject of concerns of intention to pass information to employing/deploying organisation safeguarding lead in line with safeguarding policy and/or any inter-organisation information sharing arrangements.

Contact safeguarding lead in employing/deploying organisation and pass on concerns. Record actions and plans agreed. Follow up in writing within 24 hours, cc'ing the individual.

Possible Child Abuse / Criminal Offence

If matter appears urgent and indicates a high level of risk to child/ren, either contact Children's Social Care or Police direct to refer, or contact the safeguarding lead in the individual's employing/deploying organisation to pass on the information. Secure and record their commitment to refer to statutory agencies, and seek confirmation when this has been undertaken. If not agreed - contact statutory agencies directly.

Safeguarding Lead Officer records actions and plans agreed and follows up referrals in writing within 24 hours.